

**Reminder Number:** REM-BF-2026-00109  
**Original Invoice:** BF-2026-00231  
**Invoice Date:** 31 January 2026  
**Reminder Date:** 18 February 2026  
**Currency:** €

**Example Inc.**  
Customer Billing Department  
Main Street 100  
8001 Springfield  
  
**IBAN:** XX00 0000 0000 0000 0  
**BIC:** BANKCHZZXXX

**Account Holder:** Barbara Bettens  
**Account Number:** 879456321  
**IBAN:** XX00 1234 5678 0000 XXXX XX

**Payment Reminder – Banking Fees**

Dear Mrs. Bettens,

According to our records, the invoice listed below for banking fees has not yet been settled.

We kindly ask you to review the outstanding amount and arrange payment at your earliest convenience.

If payment has already been made, please disregard this reminder. Otherwise, we request settlement within **7 days** of this notice to avoid additional charges or service restrictions.

Should you have any questions regarding this reminder, our customer service team will be happy to assist you.

Item	Description	Amount (€)
1	Monthly Account Maintenance Fee	12.00
2	International Transfer Fees	15.00
3	ATM Withdrawal Fees (External Network)	9.00
4	Card Usage Fee	4.50
	<b>Subtotal</b>	<b>40.50</b>
	Reminder Fee	5.00
	<b>Total Amount Outstanding</b>	<b>45.50</b>

Thank you for your attention and cooperation.

Kind regards,

Example Inc. – Billing & Account Services