

Reminder Number: REM-BF-2026-00109
Original Invoice: BF-2026-00231
Invoice Date: 31 January 2026
Reminder Date: 18 February 2026
Currency: €

Example Inc.
Customer Billing Department
Main Street 100
8001 Springfield

IBAN: XX00 0000 0000 0000 0
BIC: BANKCHZZXXX

Account Holder: Barbara Bettens
Account Number: 879456321
IBAN: XX00 1234 5678 0000 XXXX XX

Payment Reminder – Banking Fees

Dear Mrs. Bettens,

According to our records, the invoice listed below for banking fees has not yet been settled.

We kindly ask you to review the outstanding amount and arrange payment at your earliest convenience.

If payment has already been made, please disregard this reminder. Otherwise, we request settlement within **7 days** of this notice to avoid additional charges or service restrictions.

Should you have any questions regarding this reminder, our customer service team will be happy to assist you.

Item	Description	Amount (€)
1	Monthly Account Maintenance Fee	12.00
2	International Transfer Fees	15.00
3	ATM Withdrawal Fees (External Network)	9.00
4	Card Usage Fee	4.50
	Subtotal	40.50
	Reminder Fee	5.00
	Total Amount Outstanding	45.50

Thank you for your attention and cooperation.

Kind regards,

Example Inc. – Billing & Account Services